



Registered Texas Architect- #16607 NCARB Certified Architect-#51602
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Proposal for Architectural Services

Project: Navarro County Veterans' and Indigent Service Bldg. Alteration- 122 W. 1st Avenue Corsicana, TX

1. Description of the Work: Design of and Architectural Construction Documents for an existing building alteration to contain new County Offices

2. Scope of Work: Preparation of Owner-approved design and supporting construction documentation; suitable for applicable permits, accurate bidding and construction of the project.

3. Basic Services:

- **Pre-Design- Services to Include:** Code Analysis of the Basis of Design as provided to Mottla Architects, Inc. and related discussions and recommendations for appropriate additions, deletions and adjustments to these and other associated items
- **Design Development Documents- Services to Include:** Development of approved Schematic Design documents in order to show additional detail of major and minor spaces/ elements with recommended finishes and integration of schematic lighting and power systems to be consistent with the intent of the overall design.
- **Construction Documents- Services to Include:** Based on the approved Design Development Documents, Construction Document preparation for the purposes of the issuance of applicable permits, accurate bidding and construction of the project by the Owner's selected General Contractor.

3.1 List of Anticipated Construction Documents:

- General Notes and Required TAS Standards
- Dimensioned Building Plan
- Building Section
- Wall Section(s)/ Wall Types
- Enlarged Restroom Plan(s)
- Enlarged Restroom Elevations
- Architectural Details as required
- Door Schedule
- Window Schedule
- Finish Schedule
- Floor Finish Plan
- Schematic Power and Lighting Plan
- General Notes and General Specifications

3.2 Owner's Responsibilities:

- Respond to Architect and make all requested project-related decisions in a timely manner

3.3 Addenda:

- Construction Documents shall be prepared and sealed by a Licensed Architect with current Texas Registration.
- Any requested or required engineering design, details and specifications; required for adherence to the Architect's design; shall be prepared by a Registered Professional Engineer with current Texas Registration. Professional fees for this engineering shall be paid by the Owner under separate agreement with the Engineer(s).
- The Architect will provide CAD base sheets to- and assist with reasonable coordination with the Owner's engineers- if required.
- Owners to pay for required ADA/ TAS Review and Subsequent Inspection

3.4 Additional Services: Owner-requested Additional Services- not specifically listed in this proposal will be billed at the Architect's standard rate of \$175/hr.- or as a Stipulated Sum- based on this rate- depending upon the nature and scope of the requested service(s).

3.5 Project Termination: With (7) day's written notice to the other party, the Architect or Owner may terminate this Agreement without cause. Upon termination, the Architect shall be due all monies earned up to this Notice of Termination and the Owner is entitled to all Work performed by the Architect up to the time of Termination.

4.0 Stipulated Sum: \$ 12,500

4.1 Payment: 50% upon acceptance of this Proposal
50% upon delivery of the final Construction Documents

5. Delivery Date: To be mutually agreed-to by the Owners and the Architect

Respectfully Submitted,



Anthony Mottla
Principal
Mottla Architects, Inc.

This Proposal shall remain valid for thirty (30) days